



**MUSIC SUBMISSION  
REQUIREMENTS**

## MUSIC SUBMISSION REQUIREMENTS

Due to the volume of music received, CFMU no longer accepts physical copy. In certain cases we may make an exception (anticipated album without digital release; local artist without internet access, etc) but arrangements must be made with the music director in advance.

### Please send:

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**Audio:** **MP3 format**, properly tagged at 320 kbps or higher.  
Please make sure all files are in **ONE** folder.  
We cannot download an album's worth of songs separately.

**Artwork:** Cover artwork in **JPG format**.

**Bio:** A short bio is preferred. (Less than 500 words)

Please send links to our music director: [cfmumusic@msu.mcmaster.ca](mailto:cfmumusic@msu.mcmaster.ca)

CFMU reserves the right to decline submissions at the music director's discretion.

## TRACKING AND EMAIL CORRESPONDENCE

CFMU receives hundreds of emails a day, many of which are spam.

We will not delete emails out of hand, but if you need a specific response from us, please make sure the subject line is clear and concise – SUBMISSION or TRACKING or HI THERE CFMU MUSIC FOLKS – or something along those lines. Mass emails from radio distro, labels and artists will be addressed.

Even better than tracking via email, however, is checking yourself.

To check out our recent adds to see if you've been added:  
[cfmu.wwwworks-inc.com/newreleases/newreleases](http://cfmu.wwwworks-inc.com/newreleases/newreleases)

To check out our charts to see if you're getting medium-heavy rotation: [cfmu.ca/charts](http://cfmu.ca/charts)

**PATRICE ALDAVE,**  
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